

GREAT WRATTING PARISH COUNCIL

ANNUAL MEETING AGENDA

The Annual Meeting of the Parish Council to be held on Wednesday 17th May 2017 at 7:45 pm
at Little Acorns Fostering, Rook Tree Barn, Withersfield Road, Great Wratting CB9 7HD

COUNCILLORS SUMMONS TO MEETING - PRESS AND PUBLIC INVITATION TO ATTEND

1. ELECTION OF CHAIR AND VICE-CHAIR OF THE PARISH COUNCIL

1.1 The signing of Acceptance of Office forms

2. PUBLIC FORUM (15 MINUTES)

3. ACCEPTANCE OF APOLOGIES FOR ABSENCE

4. RECEIVE MEMBERS' DECLARATIONS OF INTEREST

5. APPLICATION FOR CO-OPTION TO THE COUNCIL – Mr Tim Hayes

6. LOCAL AUTHORITY REPORTS:

- a) Suffolk County Council
- b) St Edmundsbury Borough Council

7. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 15TH MARCH 2017

8. THE GREAT WRATTING PARISH WEBSITE

9. VILLAGE LINK

10. PLANNING APPLICATIONS

- a) Clerk to report on any planning applications received
- b) Dealing with planning applications which arise between meetings (KT)
- c) Correspondence from residents re: planning application for office building at Rook Tree Farm, Withersfield Road, Great Wratting (Clerk to report)

11. HIGHWAYS

- a) Speeding through the village (KT)
- b) VAS – Report on VAS data (SR)

12. FINANCE:

- a) To receive and approve payments since last meeting and authorise any cheques for signature
- b) Confirm end-of-year financial reconciliation
- c) Confirm internal audit arrangements
- d) Minute and sign off annual audit form
- e) Annual Risk Assessment/Financial Risk Assessment (Clerk)

13. MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- a) Church matters
- b) Redecoration of phone box (KT)
- c) Spring litter clearance (KT)
- d) Annual Risk Assessment/Maintenance Inspection (SR)
- e) Annual Parish Meeting – to confirm arrangements

14. ITEMS FOR NEXT MEETING.

15. DATE OF NEXT MEETINGS

Parish Council: 19th July 2017

(Annual Parish Meeting: 24th May 2017)