

GREAT WRATTING PARISH COUNCIL

Minutes of a meeting of Great Wratting Parish Council held on Monday 10th January 2022 at 7.30 pm
(The meeting was held online because of concern about the increasing number of Covid-19 cases.)

Councillors present:

Cllrs Terry Holloway (Chairman), Margaret May (Vice-Chairman), Neil Curtis, Dawn Fisk, Tim Hayes and Barry Judge

Councillors absent:

None

In attendance:

Richard Bowler (Parish Clerk) (online)

Public forum

No members of the public were present.

MINUTES

1. **APOLOGIES FOR ABSENCE**

To accept any apologies for absence, with reasons

None

2. **MEMBERS' DECLARATIONS OF INTEREST**

To receive members' declarations of interest in items on the agenda

Cllr Curtis, as a neighbour, declared an interest in Item 6(a)(iii).

Cllr Hayes, as Chair of the Village Fête Committee, declared an interest in Item 14(d).

3. **MINUTES OF PREVIOUS MEETING(S)**

To approve the minutes of the Parish Council meeting held on 17th November 2021

The minutes of the Parish Council meeting held on 17th November 2021 were approved, subject to a minor correction to be made by the Clerk to the list of approved payments. (prop DF, 2nd BJ)

4. **MATTERS ARISING**

To consider matters arising from previous meetings

4(a) **Highways:** Cllr May had received minutes (which she will circulate) from County Cllr Bobby Bennett on a meeting of the Parishes Working Group to discuss Highways issues. At the meeting, Cllr May had raised various points, including the problem of traffic through the village, the narrowness of the Thurlow Road hill, the Quiet Lanes Project, and problems in Withersfield Road.

Cllr May is to discuss highways issues with Cllr Holloway prior to a meeting which Cllr Holloway is due to have with County Cllr Bennett in the next few days.

Cllr May reported that the County Council's Quiet Lanes Project, which includes two roads in the village (The Street and Withersfield Road) has been approved. An update from the County Council is awaited.

4(b) **Defibrillator:** Cllr Hayes said the equipment had not yet been delivered. The Clerk confirmed that the invoice had been paid and the cheque had been banked; he and Cllr Hayes will contact the suppliers.

Before the defibrillator is installed Cllrs Fisk and Hayes will clean the kiosk.

4(c) **Village's "green agenda":** Cllr Curtis said the county's street lights were being converted to LED by the year-end. He had considered whether solar panels could be installed on various buildings in the village.

MM

MM/
THo

THa/
Clerk

DF/THa

GREAT WRATTING PARISH COUNCIL

	<p>He will ask the County Council for advice on the possibility of installing car charging points in the village.</p> <p>Cllr Fisk was concerned that there might not be enough bins in the village for dog waste. The Parish Council will renew its request to the District Council for a bin to be provided near the junction of Moor Pasture Way and Withersfield Road. The Clerk will also ask whether there are notices which can be put on bins, pointing out that they can now be used for both general waste and dog waste.</p>	NC
4(d)	<p>Wildlife initiatives: Cllr Curtis said the village was rich in wildlife. Initiatives to build on this could include planting in unused areas and the provision of owl boxes. He will also ask for suggestions from other local authorities, Suffolk Wildlife Trust and local residents.</p>	THo/ Clerk
4(e)	<p>Broadband: Cllr Hayes had asked residents, via the e-mail tree, whether they wanted to register their interest in a BT scheme for superfast broadband to be installed. The Parish Council's deadline for responses from residents was 31st January.</p> <p>Queen's Platinum Jubilee: Cllr Holloway had written an item for the Village Link about celebrations in June to mark the Queen's Platinum Jubilee. He said the Parochial Church Council had agreed that a beacon could be situated in the churchyard, with villagers being invited to a celebration when it is lit on 2nd June. Cllr Fisk said several people had volunteered to help over the Platinum Jubilee weekend, which may also include a Queen's Pudding contest.</p>	NC
5.	<p>LOCAL AUTHORITY REPORTS</p> <p>a) Suffolk County Council</p> <p>County Cllr Bobby Bennett was not able to attend and had sent her apologies. At his forthcoming meeting with her Cllr Holloway will raise general highways issues, including the inadequacy of pavements in the village and floods in roads resulting from drains not being cleared. Residents will be encouraged (via the e-mail tree) to use the County Council's online system to report pot-holes, flooded roads and other highways problems.</p> <p>b) West Suffolk District Council</p> <p>District Cllr Peter Stevens was not able to attend and had sent his apologies.</p>	THo DF
6.	<p>PLANNING</p> <p>Planning applications, District Council decisions, and appeals</p> <p>a) Planning applications</p> <p>(i) DC/21/2375/TCA</p> <p>Address: Waterfields, Dwelling, School Road, Great Wratting CB9 7HA</p> <p>Application: One sycamore, crown reduce by 3 metres on north side and crown reduction in height by 2 metres</p> <p>Applicant: Gary Fox</p> <p>AGREED that the Parish Council supported the application.</p> <p>(ii) DCON(B)/21/1336</p> <p>Address: Land east of Waterfields, School Road, Great Wratting CB9 7HA</p> <p>Application: To discharge conditions 3 (contaminated land) and 13 (construction management plan) of application DC/21/1336/VAR</p> <p>Applicant: Gary Fox</p> <p>Noted</p>	

GREAT WRATTING PARISH COUNCIL

	<p>(iii) DC/22/0002/TCA Address: Ash Tree House, Withersfield Road, Great Wrating CB9 7HD Application: a) one beech, overall crown reduction by 0.5 metre; b) 19 Leylandii, overall crown reduction by 1 metre; c) six conifers, overall crown reduction by 1.5 metres; d) one conifer, overall crown reduction by 4.5 metres Applicant: Paul Allen, Ash Tree House, Withersfield Road AGREED that the Parish Council supported the application.</p>	
	<p>b) Planning decisions (made by District Council) – <i>for information only</i> The following District Council planning decision was noted:</p> <p>(i) DC/21/2150/HH Address: Bradmore, Withersfield Road, Great Wrating CB9 7HD Application: a) metal roof cladding replaced with slate, b) amended window and door positions (amendment to DC/17/2677/HH) Applicant: Samantha Lundrigan <u>District Council decision:</u> Approved</p>	
7.	<p>WEST SUFFOLK COUNCIL FORUM – 9th Feb 2022</p> <p>(a) To confirm attendance at West Suffolk Council Chairs’ Forum, 9th Feb 2022 AGREED that Cllr Holloway will attend.</p> <p>(b) To respond to call for agenda items for Forum Council members were asked to let the Chair and the Clerk know of any topics which they would like to be discussed at the Forum.</p>	<p>THo</p> <p>All</p>
8.	<p>DISTRICT COUNCIL COMMUNITY GOVERNANCE REVIEW AGREED that the Parish Council did not want to suggest any changes.</p>	
9.	<p>HIGHWAYS The Chair will raise various Highways issues with County Cllr Bennett at a meeting later in the week.</p>	THo
10.	<p>TREES Cllr Holloway said some residents had suggested that avenues of trees could be planted on roadsides on the village approaches. He and Cllr Curtis will have a site meeting in February to discuss options. (Cllr Curtis to arrange date.)</p>	NC/ THo
11.	<p>WILDLIFE Cllr Curtis will ask Suffolk Wildlife Trust for advice on organising an event involving young people. The idea of it being a competition, with a prize-giving at the Village Fête, was discussed.</p>	NC
12.	<p>HERITAGE TRAIL A meeting involving Cllrs Holloway, May and Hayes had been postponed. Cllr Holloway to rearrange.</p>	THo
13.	<p>PERMISSIVE PATHS Cllr Holloway reported that the Thurlow Estate Trustees had turned down a joint request by Great Wrating and Withersfield Parish Councils for a number of permissive paths to be created on the Estate’s land.</p>	
14.	<p>FINANCE</p> <p>a) To receive External Auditor’s report on 2020-21 AGAR The External Auditor’s report on the 2020-21 AGAR was discussed. Clerk to circulate timetable for the 2021-22 AGAR, and to provide regular progress reports.</p>	Clerk

GREAT WRATTING PARISH COUNCIL

- b) **To receive monthly financial reports** (Sep, Oct, Nov + Dec 2021)
Noted.
- c) **To receive financial summary to end of Q3**
Noted (after a correction)
- d) **To agree budget for 2022-23**
AGREED that the 2022-23 budget should be £14,790 (see Appendix A).^(prop THo, 2nd THa)

It was suggested that the Clerk might attend a finance training course.

Donation made to Village Fête Committee in 2021 to be cancelled, as the 2021 fête did not go ahead.
- e) **To agree precept request for 2022-23**
AGREED that the 2022-23 precept should be £6,500.^(pop THo, 2nd THa)
- f) **To authorise payment(s)**
The payments listed below were authorised.^(prop MM, 2nd DF)

	ref	payee	details	amount
14(f)(i)	0314	Withersfield Village Hall Management Committee	Hire of hall (20th Jul 2021)	£15.00
14(f)(ii)	0315	Thurlow Village Hall	Hire of hall (17th Nov 2021)	£15.00
14(f)(iii)	0316	PKF Littlejohn LLP	External Audit 2020-21 AGAR	£240.00
14(f)(iv)	0317	Richard Bowler	Clerk's salary (November 2021)	£178.57
14(f)(v)	0318	Richard Bowler	Clerk's salary (December 2021)	£178.57
14(f)(vi)	0319	HMRC	PAYE (qtr ending 5 Jan 2022)	£133.80

Clerk
Clerk

15. CONFIRMATION OF DATE OF NEXT MEETING

It was agreed that the next Parish Council meeting would be held on Wednesday 16th March 2022 in Thurlow Village Hall (subject to availability).

OTHER POINTS DISCUSSED

It was agreed that the date of the Annual Meeting of the Parish Council would be changed and it would now be on Thursday 12th May 2022. The Clerk will issue an updated list of meeting dates.

Arrangements for the Annual Parish Meeting on Wednesday 25th May will be discussed at the March meeting.

Cllr Fisk needs the Clerk to send her the Parish Council's notes for The Village Link by 19th January.

Clerk

Clerk

16. CLOSURE OF MEETING

There being no further business the Chair closed the meeting at 9.42 p.m.

APPENDIX A: Budget 2022-23