

# GREAT WRATTING PARISH COUNCIL

Minutes of an Extraordinary Meeting of Great Wratting Parish Council held in St Mary's Church, Great Wratting, on Monday 13<sup>th</sup> September 2021 at 7.30 pm

## **Councillors present:**

Cllrs Margaret May (Vice-Chairman), Neil Curtis, Dawn Fisk and Tim Hayes

## **Councillors absent:**

Cllrs Terry Holloway (Chairman) and Barry Judge

## **In attendance:**

Richard Bowler, Clerk (by phone - self-isolating because of the Covid-19 pandemic)

## **Public forum**

No members of the public were present.

In the absence of the Chairman the meeting was chaired by Cllr May.

## MINUTES

### **1. APOLOGIES FOR ABSENCE**

#### **To accept any apologies, with reasons for absence**

Apologies had been received from Cllrs Holloway and Judge (both out of parish)

### **2. MEMBERS' DECLARATIONS OF INTEREST**

#### **To receive members' declarations of interest in items on the agenda**

None

### **3. FINANCE**

#### **a) To complete and approve the Annual Governance Statement 2020/21**

The Annual Governance Statement 2020/21 was completed and approved. The responses given to Assertions 1 and 4 was "No", because the Accounts and Audit Regulations require the Parish Council to publish, by 31<sup>st</sup> July, the Statement of Accounts and the Annual Governance Statement, and while it will publish both of them in the near future it has missed the deadline. It has assured the External Auditors that it will address this weakness in future years by ensuring that the AGAR Part 3 document is completed early enough to enable the relevant parts to be published within the prescribed timetable.

#### **b) To complete and approve the Accounting Statements 2020/21**

The Accounting Statements 2020/21 were completed and approved.

#### **OTHER ITEMS (to be discussed at the next Parish Council meeting)**

##### **a) Litter pick**

Cllr Curtis said a litter-pick was scheduled for 9<sup>th</sup> October.

##### **b) Tree-planting**

Cllr Curtis said tree-planting was due to take place on 20<sup>th</sup>/21<sup>st</sup> November.

### **4. CLOSURE OF MEETING**

There being no other business the Chairman closed the meeting at 7.55 pm.