

GREAT WRATTING PARISH COUNCIL

Minutes of the Annual Meeting of Great Wratting Parish Council, held at 7.30 pm on Wednesday 17th May 2023 at the Red Lion, School Road, Great Wratting CB9 7HA

Present: Cllrs Terry Holloway (Chair), Margaret May (Vice-Chair), Dawn Fisk, Tim Hayes and Barry Judge

Absent: none

In attendance: County Cllr Bobby Bennett (for part of meeting)
District Cllr Indy Wijenayaka (for part of meeting)
3 members of the public
Richard Bowler (Parish Clerk)

Public forum

Comments and observations from members of the public

There were no comments from the public.

MINUTES

Actions

1. Election of Chair and Vice-Chair

a) To elect Chair and to receive his/her declaration of acceptance of office

Cllr Terry Holloway was re-elected as Chair. (prop DF, 2nd BJ)

b) To elect Vice-Chair

Cllr Margaret May was re-elected as Vice-Chair. (prop THo, 2nd BJ)

2. Apologies for absence

To accept any apologies for absence, and reasons

None

3. Members' declarations of interest

To receive members' declarations of interest in items on the agenda

None

4. To note the results of the Parish Council elections 4th May 2023

All five previous members of the Parish Council (Dawn Fisk, Tim Hayes, Terry Holloway, Barry Judge and Margaret May) were re-elected on 4th May.

District Councillor Indy Wijenayaka was congratulated on his victory in the District Council elections.

5. To consider an application for co-option onto the Parish Council

Stuart Kingsbury's application to be co-opted onto the Parish Council was accepted. (prop THo, 2nd DF)

6. Minutes of previous meeting(s)

a) To approve the minutes of the Parish Council meeting held on 15th March 2023

The minutes of the Parish Council meeting held on 15th March 2023 were approved. (prop THo, 2nd THa)

b) To approve the minutes of the Extraordinary Meeting of the Parish Council held on 19th April 2023

The minutes of the Extraordinary Meeting of the Parish Council held on 19th April 2023 were approved. (prop MM, 2nd BJ. THo + THa abst)

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7. Matters arising

- | | |
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| a) <u>Defibrillator</u> : Cllr Hayes was still waiting for a second quotation for painting the phone box. Cllr Kingsbury offered to get a second quote. AGREED that up to £500 could be spent on the work. | SK |
| b) <u>Waste bin, Moor Pasture Way</u> : Cllr Judge had identified a litter/dog waste bin costing £749.57 (incl. VAT) to be installed near the junction of Moor Pasture Way and Withersfield Road. AGREED that this should be purchased. <small>(prop BJ, 2nd THo)</small> | BJ |
| c) <u>Village communications</u> : Cllr Fisk said the Parish Council now has a Facebook page. She will let everyone have the details. | DF |
| d) <u>Heritage Trail</u> : Cllr Holloway said the Working Group had not met yet. | THo, THa, MM |
| e) <u>Drains in School Road</u> : Cllr Holloway mentioned the flood risk areas in Withersfield Road and School Road. District Cllr Wijenayaka said he would look into it. | IW |
| f) <u>Highways</u> : Cllr Holloway said that he and Cllr May sat on an inter-village group focusing on highways. The group has requested a meeting with the relevant County Council officer; no other actions were planned at present. | THo, MM |
| g) <u>Problems with 30 mph signs</u> : The County Council is to be told that two 30 mph 'repeater' signs near Coronation Cottages were faded and one was missing from Withersfield Road. | Clerk |

8. Annual business *(postponed until later in the meeting)*

9. Local authority reports

a) Suffolk County Council

County Cllr Bobby Bennett mentioned the following points:

Highways

- Concerns about flooding issues in the village had been raised
- After speed surveys were carried out in the area she had been told that speeds on the B1061 were not high enough to warrant new speed limits being introduced in buffer zones
- 'Repeater' speed limit signs and road markings along the B1061 through Great Wratting, Great Thurlow and Great Bradley were being refreshed
- She is requesting more frequent use of speed cameras in the area
- The County Council has appointed a new contractor to handle road repairs.
- Central government was giving the county more money to deal with pot-holes.

Libraries

- The County Council has accepted her proposal that the county's library service should receive more funding

Cllr Holloway mentioned the problem of flooding. County Cllr Bennett urged Councillors to make online reports about blocked drains or excessive run-off from fields

b) West Suffolk District Council

District Cllr Wijenayaka mentioned the following points:

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- It might be worth the Parish Council liaising with Little Thurlow about their plans for a Heritage Trail
- He is planning to have 'Community Champions' covering various issues in each village within his ward
- The County Council has been lending householders thermal imaging equipment to enable them to identify places in their homes where heat is lost. He will let the Parish Council have details.

IW

Red Lion pub

Cllr Hayes will investigate the possibility of the Red Lion being made an Asset of Community Value, in case there is ever a threat of it closing.

THa

8. Annual business

- a) To review Standing Orders, Financial Regulations and other policies
Cllr Hayes had reviewed these in 2020 and 2021. AGREED that no changes were needed at present.
- b) To arrange for annual risk assessment and maintenance inspection to be carried out
AGREED that Cllr May would inspect the Parish Council's assets in Withersfield Road while Cllr Holloway will cover the rest of the village.
- c) To review asset register
No changes
- d) To review arrangements for insurance cover
The Clerk reported that insurance cover was in place, and that competitive quotes would be obtained prior to the next renewal.
- e) To set the dates, times and place of meetings of the Council for the year ahead
AGREED that for the next year the Parish Council would continue to hold its Ordinary Meetings at the Red Lion, Great Wrattling, at 7.30 p.m. on the third Wednesday of alternate months (19th July, 20th September and 15th November 2023; 17th January, 20th March and 15th May 2024).
- f) To set the date, time and place of the 2024 Annual Parish Meeting
AGREED that next year's Annual Parish Meeting would be on 22nd May 2024.

MM/
THo

Clerk

10. Planning applications

To consider planning applications, District Council decisions, and appeals

- a) **Planning applications**
 - (i) DC/23/0587/HH
Old Post Office, The Street, Great Wrattling CB9 7HQ
Householder planning application
a - two single-storey side extensions
b - extension and conversion of existing carport and store to form annexe
c - detached car port

AGREED to strongly support the application, as the Parish Council felt that the work would enhance both the property and the village in general.
 - (ii) DC/23/0588/LB
Old Post Office, The Street, Great Wrattling CB9 7HQ
Applicaton for listed building consent

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- a - two single-storey side extensions
- b - extension and conversion of existing carport and store to form annexe
- c - detached car port

AGREED to strongly support the application, as the Parish Council felt that the work would enhance both the property and the village in general.

(iii) DC/23/0696/TCA

Address: Great Wrattling Hall, The Street, Great Wrattling CB9 7HQ
Trees in a conservation area notification
Application: One cherry – fell

AGREED to support the application.

(iv) DC/23/0721/FUL

Address: Great Wrattling Hall, The Street, Great Wrattling CB9 7HQ
Application: Change of use of agricultural building to storage and distribution (class B8)

AGREED that the Parish Council had no objections.

b) **Planning decisions** *(for information only)*

(i) DC/23/0407/TCA

Address: Hall Green Cottage, The Street, Great Wrattling CB9 7HQ
Trees in a conservation area notification
Application: One yew – fell
District Council decision: No objections

Noted

(ii) DC/23/0491/TCA

Address: 82 Thurlow Road, Great Wrattling CB9 7HG
Trees in a conservation area notification
Application: One sycamore – fell
District Council decision: No objections

Noted

11. Highways

a) To request replacement of street sign in The Street^(DF)

The Clerk is to report to the District Council that the metal sign itself is in good condition but the wooden backing board and wooden posts need replacing.

Clerk

12. To receive Government consultation document on community benefits for electricity transmission network infrastructure

AGREED that Cllr Holloway would respond to the consultation.

THo

13. Annual Parish Meeting

To discuss arrangements for Annual Parish Meeting on Wednesday 24th May 2023
Arrangements for the Annual Parish Meeting were finalised.

14. Finance

2022-23 AGAR

AGREED that an Extraordinary Meeting would be held at 6.30 p.m. on Thursday 29th June to approve the 2022-23 Annual Governance and Accountability Return.

a) To approve spending on new litter bin for Moor Pasture Way junction^(BJ)

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The spending of £749.57 was approved earlier in the meeting.

- b) To receive monthly and year-end financial reports^(Clerk)
Noted

- c) To authorise payment(s)
The following payments were authorised. ^(prop DF, 2nd MM)

	ref	payee	details	amount
14(c)(i)	0360	Clr T Holloway	Refreshments for litter-pickers (1 Apr 2023)	£30.00
14(c)(ii)	0361	Richard Bowler	Clerk's salary (Mar 2023)	£178.37
14(c)(iii)	0362	Richard Bowler	Clerk's salary (Apr 2023)	£178.57
14(c)(iv)	0363	HMRC	PAYE (6 Jan – 5 Apr 2023)	£134.00
14(c)(v)	0364	V Barrett [Cambridge Jazz Co]	Jazz trio for Coronation event (6 May 2023) (replaces cheque no. 000358)	£375.00

Coronation celebration

It was noted that the event held on 6th May to celebrate the coronation of King Charles III was very successful and attracted a good number of village residents. The landlord of the Red Lion was thanked for allowing the pub's marquee to be used, as wet weather meant that the event could not be held in the open as planned.

15. Closure of meeting

There being no further business, the Chair closed the meeting at 9.44 p.m.