

GREAT WRATTING PARISH COUNCIL

Minutes of a meeting of Great Wratting Parish Council held at Withersfield Village Hall
on Wednesday 20th July 2022 at 7.30 pm

Present: Cllrs Terry Holloway (Chair), Margaret May (Vice-Chair), Dawn Fisk, Tim Hayes and Barry Judge

Absent: None

In attendance: Richard Bowler (Parish Clerk)

PUBLIC FORUM (15 minutes)

Comments and observations from members of the public

No members of the public were present.

MINUTES

Actions

1. Apologies for absence

To accept any apologies, with reasons for absence

None

2. Members' declarations of interest

To receive members' declarations of interest in items on the agenda

None

3. Minutes of previous meeting(s)

To approve the minutes of the Parish Council meeting held on 12th May 2022

The minutes of the Parish Council's Annual Meeting, held on 12th May 2022, were approved. (prop Tha, 2nd DF)

4. Matters arising

a) Defibrillator:

Cllr Hayes reported that the phone box had been cleaned. He had intended to paint it but on closer inspection it was clear that it needed to be done professionally; he will get quotations.

Tha

b) Heritage Trail: See agenda item 9.

c) 2021-22 AGAR: See agenda item 14.

d) Queen's Platinum Jubilee: Cllr Holloway said the beacon-lighting on 2nd June had been a successful community event.

e) Quiet Lanes project: See agenda item 7a.

f) Road-sweeping: Clerk to follow up with District Cllr Stevens.

Clerk

g) Parking on verges: Clerk to follow up with District Cllr Stevens re: parking on verge in Moor Pasture Way.

Clerk

h) Water treatment works: Clerk to follow up with District Cllr Stevens regarding inadequate screening of the site in Little Wratting.

Clerk

i) E-mail tree: See agenda item 13.

j) Risk assessment: Cllr Hayes had drafted a risk assessment document; the next step was to go round the village to inspect the assets owned by the Parish Council.

Tha

He will also add a paragraph on financial risks to the risk assessment document.

Tha

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AGREED that risk assessment should be an agenda item at the Parish Council's Annual Meeting each May. The risk assessment process will be agreed at the meeting preceding the Annual Meeting.

- k) Tree-planting: See agenda item 8.
- l) Waste bin, Moor Pasture Way: Clerk to confirm with District Cllr Stevens that Parish Council would have to pay for it.
- m) Citizens Advice West Suffolk: The Clerk had not been able to attend either of the meetings on 30th June and 5th July.
- n) Annual Parish Meeting: Cllr Holloway said the Annual Parish Meeting was well attended and had gone well.

5. Local authority reports

- a) Suffolk County Council
County Cllr Bobby Bennett was not at the meeting but had sent a report.
- b) West Suffolk District Council
District Cllr Peter Stevens had sent his apologies.

6. Planning applications

Planning applications, District Council decisions, and appeals

- a) Planning applications
 - (i) DC/22/1026/HH
Householder planning application - outbuilding
Address: Hall Green Cottage, The Street, Great Wratting CB9 7HQ
Details: Erection of a free-standing 10ft x 12ft log cabin at the end of the garden
Applicant: Mrs Katherine Selby

AGREED: The Parish Council supports the application.
- b) Planning decisions (made by District Council) – for information
 - (i) DC/22/0434/HH
Householder planning application
Address: Weathercock Cottage, The Street, Great Wratting CB9 7HQ
Details:
 - (a) Single-storey extensions (demolition of existing lean-to and porch)
 - (b) Detached car port (demolition of existing garage and greenhouse)
 - (c) Replacement timber windows
 - (d) Removal of renderApplicants: Mr and Mrs Richardson, Weathercock Cottage
District Council decision: Approved

Noted
 - (ii) DC/22/0534/LB
Application for Listed Building consent
Address: Weathercock Cottage, The Street, Great Wratting CB9 7HQ
Details:
 - (a) Single-storey extensions (demolition of existing lean-to and porch)
 - (b) Detached car port (demolition of existing garage and greenhouse)
 - (c) Replacement timber windows

Clerk

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(d) Removal of render

Applicants: Mr and Mrs Richardson, Weathercock Cottage

District Council decision: Approved

Noted

(iii) DC/21/1991/HH

Householder planning application

Address: Le Eadron, The Street, Great Wrating CB9 7HQ

Details: Two-storey side extension incorporating (a) double garage; (b) front porch; (c) balcony to master bedroom

Applicants: Mr and Mrs Robert Town, Le Eadron

District Council decision: Approved

Noted

7. Highways

b) Other Highways matters

Traffic problems in Thurlow Road were discussed. Cllrs Holloway and May had attended a meeting with other parishes to discuss traffic issues and will attend another meeting on 25th July.

Cllr May had attended a meeting with a Suffolk County Council Highways officer to discuss lorry routes, at which it was agreed that there needed to be a joint meeting involving representatives of Suffolk, Cambridgeshire and Essex Highways departments. The possibility of a 40 mph limit being imposed along a section of the B1061 including Great Bradley, the Thurlows and Great Wrating was discussed.

THo/
MM

a) Quiet Lanes

Cllr May reported that the Quiet Lane signs were now in place in both The Street and Withersfield Road. She will ask the County Council for a “double bend” sign to be installed near Paradise Farm on Withersfield Road.

MM

8. Tree-planting^(THo)

Cllr Judge said the order for trees had been cancelled.

He had held another meeting with Tim Barling, Agent for the Thurlow Estate.

Residents are to be asked again via the e-mail tree for suggestions as to the siting of trees.

DF

9. Heritage Trail^(THo)

Cllrs Holloway, May and Hayes had met to discuss the proposed Heritage Trail. A route had been suggested by a resident. A further meeting was planned.

Cllr May suggested that residents living on the proposed route could be asked whether they had any information about the history of their houses.

10. Housing provision

To receive West Suffolk Council's invitation to discuss housing need, including Neighbourhood Plan

Clerk to confirm that the Local Plan does not include any development in Great Wrating, which it was felt would mean that the invitation was not relevant to the parish.

Clerk

11. Trail-running, Stour Valley Path

To receive details of a trail-running event on the Stour Valley Path (13th Aug 2022)

Noted. Residents will be notified via the e-mail tree.

DF

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12. Suffolk Enhanced Bus Partnership

To receive notification from County Council of virtual meeting of Passenger Interest Group of Suffolk Enhanced Bus Partnership (9th Aug 2022, 2 – 3.30 pm)

AGREED that as buses did not serve Great Wratting this was not relevant, so the invitation will be declined.

13. Communications within the village^(THo)

Cllr Fisk reported that a note had been sent to residents about the e-mail tree, in response to which one person asked to be added. At the Annual Parish Meeting it was suggested that residents could communicate via a WhatsApp group. As one already exists in the village Cllr Fisk will ask the administrator whether it could be publicised to residents, offering them the chance to join. She will also look into the possibility of a Facebook page being created for residents. She said one already existed but it was not known who administered it.

DF

DF

14. Finance

a) To complete and approve the Annual Governance Statement 2021/22

The Annual Governance Statement 2021-22 was completed and approved. (prop THo, 2nd MM)

b) To complete and approve the Accounting Statements 2021/22

The Accounting Statements 2021-22 were completed and approved. (prop DF, 2nd BJ)

AGREED that in future the Annual Governance and Accountability Return (AGAR) should be completed at the Parish Council's Annual Meeting each May.

c) To receive monthly financial reports (May + Jun 2022) and quarterly summary of expenditure vs budget

These were received and noted.

d) To authorise payment(s)

The Clerk was authorised to make the following payments: (prop MM, 2nd DF)

Clerk

	ref	payee	details	Amount
14(d)(i)	0333	Artisteel Ltd	Manufacture of Village Fete barbecue and manufacture and erection of Platinum Jubilee Beacon (retrospective approval of payment made on 15 Jun 2022)	£2,214.00
14(d)(ii)	0334	Withersfield Village Hall	Hire of hall (20 Jul 2022)	£30.00
14(d)(iii)	0335	Richard Bowler	Clerk's salary (May 2022)	£178.57
14(d)(iv)	0336	Richard Bowler	Clerk's salary (Jun 2022)	£178.57
14(d)(v)	0337	HMRC	PAYE (6.4.22 – 5.7.22)	£133.80

It was agreed that the barbecue would remain the Parish Council's property.

15. Confirmation of date of next meeting

The next meeting is on Wednesday 28th September.

16. Closure of meeting

There being no further business the Chair closed the meeting at 9.28 p.m.