

# GREAT WRATTING PARISH COUNCIL

## MINUTES

Minutes of a meeting of Great Wrattling Parish Council held on Wednesday 20<sup>th</sup> January 2021, 7.30 pm  
(In view of the Covid-19 situation the meeting was held online.)

### **Councillors present:**

Cllrs Diana Curtis (Chairman), Neil Curtis, Dawn Fisk, Terry Holloway and Margaret May.

### **Councillors absent:**

Cllr Tim Hayes

### **In attendance:**

County Cllr Mary Evans, Suffolk County Council (for part of meeting)

District Cllr Peter Stevens (for part of meeting)

Richard Bowler (Parish Clerk)

### **Public forum**

No members of the public were present.

#### **1. APOLOGIES FOR ABSENCE**

**To accept any apologies, with reasons, for absence**

Cllr Tim Hayes (unwell).

#### **2. MEMBERS' DECLARATIONS OF INTEREST**

**To receive members' declarations of interest in items on the agenda**

None

#### **3. MINUTES OF PREVIOUS MEETING(S)**

##### **3.1 To approve the minutes of the Parish Council meeting held on 18<sup>th</sup> November 2020**

AGREED that the minutes of the Parish Council meeting held on 18<sup>th</sup> November 2020 should be approved. (prop MM, 2nd DF)

##### **3.2 To approve the minutes of the Extraordinary Meeting of the Parish Council held on 24<sup>th</sup> November 2020**

AGREED that the minutes of the Extraordinary Meeting of the Parish Council held on 24<sup>th</sup> November 2020 should be approved. (prop THo, 2nd MM)

##### **3.3 Timely circulation of minutes and action points**

AGREED that draft minutes and a list of action points needed to be circulated in good time after each Parish Council meeting.

#### **4. MATTERS ARISING**

a) **Narrow pavement in School Road:** The Chairman had given County Cllr Evans the Highways Dept reference no. for the issue she logged online regarding the narrow pavement.

b) **Mobile Post Office:** The Clerk, having asked the Post Office whether a mobile post office could visit Great Wrattling, had now passed on the information that the one which visits Thurlow was based in Finchingfield.

c) **Damaged wall, School Road:** The Clerk said the letter addressed to the residents had been sent, but only recently.

d) **Neighbourhood Watch:** Deferred to the February meeting.

e) **VAS data:** This had been passed on to the Police and also circulated via the e-mail tree.

Clerk

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## 5. ELECTION OF VICE-CHAIRMAN

### To consider electing a Vice-Chairman

The Clerk pointed out that since Cllr Holloway's resignation in October 2020 the Parish Council had not had a Vice-Chairman.

AGREED that it should have a Vice-Chairman.

AGREED unanimously that Cllr Holloway, who was co-opted back onto the Parish Council in November, should be Vice-Chairman. (prop DF, 2nd DC)

## 6. CO-OPTION TO PARISH COUNCIL

### To consider co-opting one person to join Parish Council

AGREED unanimously that Barry Judge should be co-opted onto the Parish Council. (prop DC, 2nd NC)

## 7. LOCAL AUTHORITY REPORTS

### a) Suffolk County Council (SCC)

County Cllr Evans' report covered:

- Covid-19: Vaccination programme was being rolled out across the county. Volunteers were being sought to help at vaccination centres. It was agreed that information about it should be sent out via the e-mail tree.
- Her report had been circulated to Parish Councillors before the meeting.

(County Cllr Evans left the meeting)

### b) West Suffolk Council (WSC)

District Cllr Stevens' report covered:

- Waste services: They are still continuing in spite of Covid-19 problems.
- Grants: Further grants have been paid to some smaller businesses in the district.
- Vaccinations: He commented on the vaccination roll-out.
- Budget: District Council was hoping to be able to set a balanced budget for 2021-22, keeping Council Tax as low as possible.
- Local Plan: He has noted the Parish Council's response to the draft Local Plan. On the question of the traffic bottleneck at Linton the Leader of the District Council is discussing with the Mayor of Cambridgeshire and Peterborough the need for a solution to be found.
- Re-naming of roads: Commenting on the possible re-naming of roads, he said it could be done but was not easy.
- Community Infrastructure Levy/S106 funding: He was asked whether, in view of the impact on the parish of the large-scale residential developments on the edge of Haverhill, the Parish Council might be eligible for financial assistance via the Community Infrastructure Levy or S106 payments. He said for locations outside the immediate vicinity of the developments it would be a matter for the County Council's Highways Department if it was to do with the impact on local roads. He offered to look into it further.
- Moor Pasture Way street name sign: Cllr N Curtis asked about the street name sign at Moor Pasture Way, which was in a poor condition. District Cllr Stevens said he would raise it again with officers.  
The Clerk said he had also raised this issue in the past and had reported back to the Parish Council that the District Council said they would renew the sign but it had low priority.

DF

PS

PS

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PS

- Stour Valley walks: Cllr Holloway asked for the contact details of the person who managed the Stour Valley walks, as it was relevant to the Heritage Trail project in Great Wratting.
- Flooding: Cllr Holloway said several trees have fallen into the river and asked who was responsible for dealing with them. District Cllr Stevens said generally it was the landowner's responsibility.

*(District Cllr Stevens left the meeting)*

## 8. **PLANNING APPLICATIONS**

### **Clerk to report on planning applications, District Council decisions, and appeals**

#### a) **Planning applications**

##### (i) FOR INFORMATION:

DC/20/1516/FUL

Hill Farm, Thurlow Road, Great Wratting CB9 7HG

New access

Applicant: Mr T Barling

Application withdrawn

Noted

##### (ii) DC/20/2256/LB

Wheel Cottage, 66 The Street, Great Wratting CB9 7HQ

Application for listed building consent - replacement of five windows to front, one window to side and one window to rear elevations with double-glazed windows.

Applicant: Mr Tim Hayes, Wheel Cottage, 66 The Street, Great Wratting

AGREED to support the application, noting that the new windows were likely to enhance the appearance of the house.

#### b) **Planning decisions** (made by District Council) – for information

The following District Council decisions were noted.

##### (i) DC/20/1601/FUL

Rook Tree Farm, Withersfield Road, Great Wratting CB9 7HD

(i) Proposed insertion of roller shutter doors

(ii) doors and windows

(iii) parking

Applicant: Mr T Barling

District Council decision: Approved

##### (ii) DC/20/1702/TCA

Pond Cottage, Withersfield Road, Great Wratting CB9 7HD

Trees in a conservation area notification – 1 ash (A1 on plan). Overall crown reduction by up to 4 metres.

Applicant: Mr and Mrs Richardson

District Council decision: No objections

##### (iii) DC/20/1925/TCA

Sperrywell Cottage, Withersfield Road, Great Wratting CB9 7HD

Trees in a Conservation Area - 1 ash (circled blue on map) fell

Applicant: 'Manock'

District Council decision: No objections

##### (iv) DCON(A)/19/2205

Pheasant Cottage, Withersfield Road, Great Wratting CB9 7HD

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	<p>Application to discharge condition 3 (later approval of details) of application DC/19/2205/LB</p> <p>Applicant: Mr Mark Waller</p> <p><u>District Council decision:</u> Approved</p>	
	<p>c) <b>Planning appeals</b></p> <p>None</p>	
9.	<p><b><u>VILLAGE PLAN</u></b></p> <p>Cllr Holloway will ask Parish Council members for their comments on the draft Village Plan, and will forward the collated comments to the Clerk. Cllr Holloway will then circulate the revised version.</p>	All/ THo/ Clerk
10.	<p><b><u>BOUNDARY COMMISSION</u></b></p> <p><b>To consider Boundary Commission proposals</b></p> <p>The Clerk said the deadline for comments had now passed.</p>	
11.	<p><b><u>VILLAGE LINK</u></b></p> <p>Cllr Fisk said she took over the distribution of "The Village Link" in Great Wrattling in December and it had gone well.</p>	
12.	<p><b><u>POLICIES</u></b></p> <p><b>To receive an update on policies proposed for adoption by the Parish Council<sup>(THa)</sup></b></p> <p>Deferred to the February meeting.</p>	
13.	<p><b><u>QUIET LANES</u></b></p> <p><b>To receive update on Quiet Lanes Suffolk<sup>(MM)</sup></b></p> <p>As agreed at the previous meeting, Cllr May had registered the Parish Council's interest in having The Street and Withersfield Road designated as Quiet Lanes. She said neighbouring parish councils now needed to be contacted. However, as Barnadiston does not have one she suggested instead the occupants of the two properties in The Street which were outside Great Wrattling's parish boundary could be consulted. She had consulted Withersfield Parish Council, which was interested in the Quiet Lanes idea. The cost to Great Wrattling Parish Council would be c.£2,000. There would need to be a public meeting at which the proposal could be discussed.</p> <p>AGREED that funds should be allocated to the project, with Cllr Holloway suggesting that the proposals could be publicised via a leaflet distributed with "The Village Link".<sup>(prop DF, 2nd THo)</sup></p>	MM
14.	<p><b><u>POLICE AND CRIME COMMISSIONER'S COUNCIL TAX PRECEPT SURVEY 2021/22</u></b></p> <p><b>To consider the Police and Crime Commissioner's Council Tax precept survey 2021/22</b></p> <p>AGREED the the Parish Council should tell the Police and Crime Commissioner that it supported the idea of a Council Tax increase to pay for more police officers, especially if this would benefit rural policing.</p>	Clerk
15.	<p><b><u>FINANCE</u></b></p> <p>a) <b>To receive monthly financial report</b></p> <p>The Clerk presented the financial report for November and December 2020, which was noted.</p> <p>b) <b>To agree the budget for 2021-22</b></p> <p>Deferred to the February meeting. Clerk to re-order the budget, with fixed costs and project costs to be shown separately .</p> <p>c) <b>To agree the precept for 2021-22</b></p> <p>AGREED that the precept application for 2021-22 should be £5,500.<sup>(prop THo, 2nd MM)</sup></p>	Clerk

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d) **To authorise payments**

AGREED that the following payments should be made. (prop MM; 2nd THo)

	ref	payee	details	amount
15(d)(i)	0276	PKF Littlejohn LLP	External Auditor's fee for 2017-18 AGAR (overdue account from Apr 2019)	£576.00
15(d)(ii)	0277	Richard Bowler	Clerk's salary (November 2020)	£178.57
15(d)(iii)	0278	Richard Bowler	Clerk's salary (December 2020)	£178.57
15(d)(iv)	0279	HMRC	PAYE (6 Oct 2020 – 5 Jan 2021)	£133.80

**Cllr Diana Curtis**

As it was expected that this would be Cllr Diana Curtis's last Parish Council meeting, Cllr Holloway thanked her on behalf of the Parish Council and the community for her Chairmanship of the Council over the last few years.

**CLOSURE OF MEETING**

There being no further business the Chairman closed the meeting at 9.44 pm.

Signed .....

Date .....