

GREAT WRATTING PARISH COUNCIL

MINUTES

Minutes of a meeting of Great Wrattling Parish Council held on Wednesday 20th November 2019 at 7 pm
at Little Acorns Fostering, Rook Tree Barn, Withersfield Road, Great Wrattling CB9 7HD

Councillors present: Cllrs Diana Curtis (Chairman), Terry Holloway (Vice-Chairman), Neil Curtis, Dawn Fisk, Beverley Griffin and Tim Hayes

In attendance:

District Cllr Peter Stevens, West Suffolk District Council (for part of meeting)
Richard Bowler (Parish Clerk)

Public forum

There were no members of the public present.

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| 1. | <u>APOLOGIES FOR ABSENCE</u>
To accept any apologies with reasons for absence
Apologies were received from Cllr May. | |
| 2. | <u>MEMBERS' DECLARATIONS OF INTEREST</u>
None. | |
| 3. | <u>MINUTES OF THE PREVIOUS MEETING(S)</u>
The minutes of the Parish Council meeting on 15 th October 2019 were approved, subject to minor amendments. | |
| 4. | <u>MATTERS ARISING</u>
a) Noticeboards
Cllr Fisk reported that the painter had said he would wait until the Spring before painting the noticeboards.

b) Re-thatching of village sign
Cllr Griffin is keeping in touch with the thatcher.

c) Heritage trail; Stour Valley Path 25th anniversary
Cllr Hayes had not yet been in touch with Mark Hardy.

d) VAS
Cllr Holloway had set up the VAS equipment in the village again, after a break of several months when there was no volunteer available to manage the project.

e) Asset register
No changes were made to the asset register. Clerk to ask District Council whether a litter bin can be provided near the Parish Council noticeboard at the junction of Moor Pasture Way and Withersfield Road.

f) Possible installation of white 'gates' at entrances to village
It was agreed that if white road-side 'gates' are installed they should be at the village entrances in Thurlow Road, School Road and Withersfield Road, but not in The Street. | THa |
| 5. | <u>LOCAL AUTHORITY REPORTS</u>
b) Cllr Peter Stevens, West Suffolk District Council
i) It was now Week 2 of the new calendar for waste and recycling collections. Anyone in doubt about the relevant dates should check on West Suffolk Council's website.
ii) West Suffolk Council had issued some parishes with a 'Call for sites', with a map showing sites which landowners had put forward for development.
iii) Cllr Stevens has been asked to look at, and possibly comment on, planning applications in Little Wrattling, as the parish has no Parish Council or Parish Meeting.

(The Chairman said that when Great Wrattling Parish Council comments on planning applications in Little Wrattling it should point out that this is being done in the absence of a Parish Council or Parish Meeting for Little Wrattling.) | Clerk |

GREAT WRATTING PARISH COUNCIL

In the context of the major housing developments on the north-west edge of Haverhill Cllr Stevens mentioned the possibility of access to some minor roads being restricted at certain times, to prevent them being used as 'rat-runs'.

(7.36 pm Cllr Stevens left the meeting)

a) Cllr Mary Evans, Suffolk County Council

Cllr Evans was not present but had submitted a report in advance.

The Chairman said she would ask Cllr Evans about a new date for the meeting with the Police, as this had been postponed.

Cllr N Curtis said at his recent meeting with a County Highways officer he had been advised that the best position for siting an 'Unsuitable for HGVs' sign at the junction of Withersfield Road and the B1061 would be on the back of the 'Give way' sign. The Chairman will discuss this with Cllr Evans.

6. PLANNING APPLICATIONS

Clerk to report on planning applications, District Council decisions, and appeals

a) Planning applications

None

b) Planning decisions

None

c) Planning appeals

None

7. HIGHWAYS

a) VAS^(THo)

Cllr Holloway said the VAS equipment was now set up in the village again. He will look for a way to download the data it collects.

b) Highways update^(NC)

Cllr N Curtis reported on a meeting he had with a County Highways officer.

- Concern about the loss of bollards at the side of Thurlow Road was mentioned, but the officer said there was little that the Highways Department could do; if the bollards were replaced they would probably be knocked down again.
- It was pointed out that 'Slow' signs and white-line road markings in the village were badly worn. Cllr Curtis is to attend a training course on cleaning road signs in the village.
- The Highways officer agreed to get the 'Give way' sign at the bottom of Withersfield Road re-painted.
- Road signs can be replaced by the Parish Council at its own expense.

8. VILLAGE PLAN

A draft of the Village Plan had been circulated to residents via the 'e-mail tree' and will be discussed at the Annual Parish Meeting in May 2020.

Cllr Holloway said he felt a 'welcome pack' for new residents was needed. Cllr Hayes will update the existing information sheet.

9. PARISH COUNCIL OBJECTIVES

Cllr Holloway had circulated a revised list of objectives to Parish Council members.

Claire Egloff, the village's Neighbourhood Watch Co-ordinator, is to be invited to come to a Parish Council meeting to give the Council an update. Cllr Fisk will contact her.

10. ASSET REGISTER

To review and, if necessary, to update the asset register

This was discussed earlier in the meeting (as Item 4e).

THa

DF

GREAT WRATTING PARISH COUNCIL

- | 11. | <u>VE DAY 2020</u> | <p>To consider the possibility of a local event to mark the 75th anniversary of VE Day (8th May 2020)</p> <p>It was suggested that an event could be held jointly with other local parishes. The Chairman is to contact the Chairmen of the Parish Councils in the Thurlows, Withersfield and Kedington, as well as contacting someone in Little Wrating, to find out whether they have anything planned.</p> | DC | | | | | | | | | | |
|------------|---|---|---------------------------|---------|-------|---------|--------|--------|------|----------------|---------------------------|---------|--|
| 12. | <u>FINANCE</u> | <p>a) To receive the monthly financial report, including bank balances^(Clerk)
 The RFO presented the financial report as at 31st October 2019, which was noted.</p> <p>b) To receive invoices and to authorise payments
 The following payment was approved:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 10%;">ref.</th> <th style="width: 20%;">payee</th> <th style="width: 40%;">details</th> <th style="width: 20%;">amount</th> </tr> </thead> <tbody> <tr> <td>12(b)i</td> <td>0248</td> <td>Richard Bowler</td> <td>Clerk's salary (Oct 2019)</td> <td>£178.57</td> </tr> </tbody> </table> | | ref. | payee | details | amount | 12(b)i | 0248 | Richard Bowler | Clerk's salary (Oct 2019) | £178.57 | |
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| 13. | <u>MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL</u> | <p>Invitation from Mayor of Haverhill for Chairman to attend Haverhill Town Carol Service at St Mary's Church, Haverhill, at 7 p.m. on Wednesday 11th December 2019</p> <p>The Chairman is not able to attend and none of the other Parish Council members is free on that date. Clerk to notify Mayor's office.</p> | Clerk | | | | | | | | | | |
| 14. | <u>ITEMS FOR NEXT MEETING</u> | <p>Councillors to suggest items for inclusion on the agenda for the next meeting</p> <p>a) Cllr D Curtis is to contact Karro about litter.</p> <p>b) The 2020-21 precept is to be agreed at the January meeting. Clerk to circulate draft 2020-21 budget.</p> | DC
Clerk | | | | | | | | | | |
| 15. | <u>DATE OF NEXT MEETING</u> | <p>15th January 2020</p> | | | | | | | | | | | |
| 16. | <u>CLOSURE OF MEETING</u> | <p>There being no further business the Chairman declared the meeting closed at 8.26 pm.</p> | | | | | | | | | | | |

Signed

Date