

GREAT WRATTING PARISH COUNCIL

Minutes of Parish Council Meeting

Minutes of a meeting of Great Wrattling Parish Council held at 7.45 pm on 21st March 2018
at Little Acorns Fostering, Rook Tree Barn, Withersfield Road, Great Wrattling, Suffolk

Councillors Present: Gavin Acheson (GA) (Chairman), Diana Curtis (DC), Dawn Fisk (DF), Tim Hayes (TH)

In Attendance (for part of meeting):

Mary Evans (ME), Suffolk County Councillor

Jane Midwood (JM), St Edmundsbury Borough Councillor

1 member of the public: Ms Claire Martin

Richard Bowler, Clerk

1. PUBLIC FORUM (15 MINUTES)

None

2. ELECTION OF CHAIRMAN

Cllr Acheson was elected Chairman

3. ACCEPTANCE OF APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr Robinson

4. LOCAL AUTHORITY REPORTS

b) St Edmundsbury Borough Council

JM had apologised for her absence and submitted a written report.

- Some of her Locality Budget was still available for village projects, and she would have more in April.
- The Borough Council had given the go-ahead to form a single council for West Suffolk, following the Secretary of State's agreement. The first election to the new council will be in May 2019.
- The Boundary Review proposals would make little change to the Withersfield Ward apart from the inclusion of Barnardiston, being transferred from Kedington Ward.

5. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

Cllr Curtis declared an interest in Item 10(a)(i), as she lives nearby.

6. TO APPROVE AND SIGN THE MINUTES OF THE LAST MEETING

The minutes of the meeting held on 17th January 2018 were agreed.

7. VACANCIES ON PARISH COUNCIL

The vacancies on the Parish Council will be publicised on the e-mail tree and in 'Village Link'. It was agreed unanimously that Claire Martin would be co-opted onto the Parish Council. Cllr Martin then declared an interest in Item 10(a)(ii), as she is the applicant.

8. PARISH WEBSITE

Cllr Fisk had begun putting information on the parish website.

She again asked Parish Council members to supply her with a photograph and brief biography, so that residents know who their representatives are.

9. VILLAGE LINK

Cllr Curtis had nothing to report.

10. PLANNING APPLICATIONS

Signed (Chairman) Date

a) Clerk to report on any planning applications received.

- i) DC/18/0282/TCA
Ash Tree House, Withersfield Road, Great Wrating CB9 7HD
Work to trees in a conservation area
Applicant: Mr Paul Allen

The Parish Council agreed it had no objection.
- ii) DC/18/0294/HH
Sperrywell Cottage, Withersfield Road, Great Wrating CB9 7HD
Erection of 1.5 metre wooden fence (retrospective application)
Applicant: Miss Claire Martin

The Clerk reported that there had been six objections.
The applicant said a new application would be submitted, taking into account the objections.
The Parish Council agreed it objected to the application, which it felt was not in keeping with other boundaries in the village. It looked forward to seeing the revised application.

(8.42 pm ME arrived)

- iii) DC/18/0335/HH
Old Post Office, The Street, Great Wrating CB9 7HQ
Replacement of boundary fence and gate
Applicant: Mr John Mayhew

The Parish Council objected to the application, saying the fence would be out of keeping with other boundaries in the village and would have a significant visual impact, starting to change the character of The Street.

b) Previous planning applications

- i) DC/17/2501/FUL
Land east of Waterfields, School Road, Great Wrating
Erection of dwelling
applicant: Mr Mathew Hoare

Borough Council decision: Refused

Noted
- ii) DC/17/2677/HH
Bradmore, Withersfield Road, Great Wrating
Loft conversion
applicant: Mrs Lundrigan

Borough Council decision: Approved, subject to conditions

Noted

11. HIGHWAYS**a) VAS**

Deferred

b) Reinstating public footpath signage

Cllr Cutris said signs had been lost from behind the Church and next to 'Kufena', in Withersfield Road. Also one at top of path next to 'Kufena' is propped up.

4. LOCAL AUTHORITY REPORTS**a) Suffolk County Council**

- ME said Highways will take time to repair pot-holes because of a backlog after the bad weather.
- Ward boundary changes would come into effect soon; the Government was also floating the

Signed (Chairman) Date

- idea of Suffolk being a unitary authority.
- Changes had been introduced to the free school meals application process.
- She will try again to contact a Little Wrattling representative with a view to discussing a possible merger between the two parishes.

(9.17 p.m. – ME left)

12. LITTER PICK

Deferred to Annual Parish Meeting.

13. ANNUAL PARISH MEETING, 23rd May 2018

DF to arrange refreshments.

Timing to be the same as last year (7.30 for 8 p.m.).

To be publicised via e-mail tree, website and 'Village Link'.

14. FINANCE

a) To receive financial report

Clerk gave report.

b) To receive and approve payments since last meeting and authorise any cheques for signature

The following payments were approved:

	payee	details	amount
i	HMRC	PAYE: tax due in qtr ending 5.4.18	£134.00
ii	Richard Bowler	Clerk's salary (Jan 2018)	£205.90
iii	Richard Bowler	Clerk's salary (Feb 2018)	£164.80

c) To agree on an appropriate level of reserves

The Clerk reported on guidance, which was noted.

d) Internal audit arrangements

These were agreed.

e) Timetable for year-end accounts

The annual calendar was reviewed.

f) To appoint third signatory for bank accounts

It was agreed that all members of the Parish Council should be signatories.

15. MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

The Clerk reported that Haverhill Area Forum on 19 March had been cancelled.

Noted.

16. ITEMS FOR NEXT MEETING

Tim Barling, Agent to Thurlow Estate, is to be asked to attend from time to time so that Parish Councillors can hear about any plans the estate has affecting Great Wrattling.

17. DATE OF NEXT MEETING

The next meeting of the Parish Council is on Wednesday 16th May 2018.

The Annual Parish Meeting is on 23rd May 2018.

18. CLOSURE OF MEETING

There being no further business the Chairman thanked the Councillors for their attendance and declared the meeting closed at 9.49 pm.

Signed (Chairman) Date