

## GREAT WRATTING PARISH COUNCIL

### Minutes of Parish Council Meeting

Minutes of the meeting of Great Wrattling Parish Council held at 7.30 pm on 21<sup>st</sup> November 2018  
at Little Acorns Fostering, Rook Tree Barn, Withersfield Road, Great Wrattling, Suffolk

**Councillors Present:** Diana Curtis (DC) (Chairman), Neil Curtis (NC), Dawn Fisk (DF), Beverley Griffin (BG), Tim Hayes (TH).

#### **In Attendance**

Jane Midwood (JM), St Edmundsbury Borough Councillor (for part of meeting)

Richard Bowler, Clerk

#### **1. PUBLIC FORUM (15 MINUTES)**

None.

#### **2. ACCEPTANCE OF APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Martin.

#### **3. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST**

Cllr Hayes, as Chair of the Village Fete Committee, declared an interest in Item 11(f).

#### **4. TO APPROVE AND SIGN THE MINUTES OF THE PREVIOUS MEETING**

*(Postponed until later in the meeting)*

#### **5. LOCAL AUTHORITY REPORTS**

##### **a) Suffolk County Council**

County Cllr Mary Evans was unable to attend.

##### **b) St Edmundsbury Borough Council**

- Borough Cllr Jane Midwood said the Boundary Commission report on new wards meant that Great Wrattling parish would remain in Withersfield Ward. She said the next step for the Commission was to consider changes to County Council wards and parliamentary constituency areas.
- The decision as to whether the new West Suffolk Council should adopt the "Borough" status currently enjoyed by St Edmundsbury Council, and have a Mayor, was to be left to the new council.
- A Kedington resident had raised concerns about boreholes being sunk near the A143/B1061 crossroads as he thinks it would be better if they were located on a different site a short distance away.
- She had £246.30 left in her Locality Budget and would like to give it to Great Wrattling Parish Council. The Parish Council agreed that it would be happy to accept it.

The Chairman thanked Borough Cllr Midwood for her work in representing Great Wrattling on St Edmundsbury Borough Council.

*(Borough Cllr Midwood left the meeting.)*

#### **4. TO APPROVE AND SIGN THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 19<sup>th</sup> September 2018 were approved.

#### **6. GREAT WRATTING PARISH WEBSITE**

Cllr Fisk reported that she was keeping the website up-to-date.

#### **7. VILLAGE LINK**

Cllr Fisk said the Clerk had sent her a summary of the previous Parish Council meeting for her to submit to *The Village Link*.

Distribution to households in the village was going well.

**8. PLANNING APPLICATIONS****a) Recent planning applications received**

None

**b) Previous planning applications – decisions**

- i) DC/18/1646/TCA  
77 Jubilee Cottages, School Road, Great Wrating CB9 7HA  
Applicant: Miss Emma Evans  
4 poplars to be felled - overshadowing, excessive size for area; to re-plant with smaller native tree that is fit for the surrounding environment.  
(trees are in Conservation Area)  
Borough Council's decision: No objections
- ii) DC/18/1660/TCA  
Pheasant Cottage, Withersfield Road, Great Wrating CB9 7HD  
Applicant: Mr T Duffin (Thurlow Estate Management)  
Ash: remove split limbs and reduce limbs overhanging and overshadowing Pheasant Cottage by 40%  
(tree is in Conservation Area)  
Borough Council's decision: No objections
- iii) DC/18/1661/TCA  
Pheasant Cottage, Withersfield Road, Great Wrating CB9 7HD  
Applicant: Mr Tiplady (Pheasant Cottage)  
ash – reduce/pollard crown by 40%, near power cables  
(tree is in Conservation Area)  
Borough Council's decision: No objections
- iv) DC/18/1692/TPO  
Great Wrating Hall, The Street, Great Wrating  
Applicants: Mr and Mrs Corbett  
willow – pollard to 8m; chestnut – 10% trim of crown; cherry – 30% reduction  
(trees subject to Tree Preservation Orders)  
Borough Council decision: Approved
- v) DC/18/1859/FUL  
Hill Farm, Hill Farmhouse, Thurlow Road, Great Wrating CB9 7HG  
Applicants: Thurlow Estate Farms Ltd  
Formation of a new field access track from Thurlow Road  
Borough Council decision: Approved
- Noted.

**c) Previous planning applications – appeal**

- i) AP/18/0020/REF  
Land east of Waterfields, School Road, Great Wrating  
Erection of dwelling and garage  
Appellant: Mr M Hoare  
Appeal allowed (St Edmundsbury Borough Council had refused permission)
- Noted.

**9. HIGHWAYS****a) VAS update<sup>(CM)</sup>**

The Clerk is to ask Cllr Martin for an update, and to check on the dates on which the equipment is available to Great Wrating.

Clerk

**10. FINANCE****a) To receive the financial report from the RFO including bank balances**

Clerk explained that there was no financial report because he had been prevented from getting online access to the bank accounts. It was agreed that the Parish Council would ask Lloyds Bank to give him "view only" access.

b) **To receive and approve payments since last meeting and authorise any cheques for signature**

The following payments were approved:

	ref	Payee	details	amount
i	0212	The Village Link	85 copies per month, Nov 2018 – Nov 2019	£510.00
ii	0213	HMRC	PAYE on Clerk's salary	£395.00
iii	0214	Richard Bowler	Clerk's salary (Aug 2018)	£178.57
iv	0215	Richard Bowler	Clerk's salary (Sep 2018)	£178.37
v	0216	Richard Bowler	Clerk's salary (Oct 2018)	£178.57

**11. MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

a) **Communications with Thurlow Estate** *(deferred from September meeting)*

The Parish Council agreed that it would be helpful if a representative from the Estate could attend meetings occasionally, e.g. to talk about its environmental aspirations in the maintenance work carried out on estate land in the parish. The Estate will also be asked to lobby the County Council to get footpath signage in the parish reinstated. Clerk to write to the Agent.

Clerk

b) **Village Emergency Plan**<sup>(TH)</sup> *(deferred from September meeting)*

Following a discussion which Cllr Hayes had with the County Council's Emergency Planning Officer the Parish Council has agreed that Great Wrattling does not need to update its Village Emergency Plan.

c) **Possible registration of Red Lion pub, Great Wrattling, as an Asset of Community Value**<sup>(TH)</sup> *(deferred from September meeting)*

Cllr Hayes said he was making progress with the relevant paperwork. He was authorised to complete the application form.

TH

d) **To receive the Boundary Commission's report on new wards**

The Clerk confirmed that the revised ward boundaries for Suffolk left the parish of Great Wrattling in Withersfield Ward, as it had been previously.

e) **To discuss links with Little Wrattling**

Cllr Hayes said that if the two parishes merged there would be a need to choose a name for the larger area, and to define what that area was. It was felt that the most appropriate name would be "Great and Little Wrattling". A leaflet should be drafted, to be delivered to every household in both villages. Parish Councillors were asked to suggest points which should be included.

All

f) **To consider applying to the locality fund for a grant to buy a barbecue for the village fete**<sup>(TH)</sup>

It was agreed that the £246.30 which the Parish Council is being given from the Borough Councillor's Locality Budget should be given as a grant to the Parochial Church Council, to go towards the cost of a barbecue for the Village Fete.

g) **Proposal for village defibrillator**<sup>(DF)</sup>

Cllr Fisk suggested that the installation of a defibrillator would be beneficial to the village.

Cllr Hayes said the cost might be c.£1,000, plus £600 for the box in which it would be stored. He offered to get more information about defibrillators.

TH

Cllr Fisk is to contact BT about the possibility of getting the village's telephone kiosk decommissioned so that it could be used to house a defibrillator.

DF

h) **Meeting dates for remainder of 2018-19**

The Clerk said the proposed dates for the Parish Council's meetings for the remainder of 2018-19 were 16th January, 20th March and 15th May 2019, with the Annual Parish Meeting being on 22nd May 2019. These dates were agreed. It was also agreed that Parish Council meetings would start at 7 p.m., subject to this earlier time being convenient to the County and District Councillors.

i) **To give Clerk authority to have "view only" access to bank accounts**  
Approved.

j) **Any other items to be reported by Clerk**  
None

**12. ITEMS FOR NEXT MEETING**

- a) Proposed link with Little Wratting.
- b) To set the 2019-20 budget, and to agree the precept.
- c) Improvements to bus shelter.
- d) Leaflet about possible merger of Great Wratting and Little Wratting parishes.
- e) Provision of defibrillator.
- f) Risk assessment – Cllr Griffin is to ask former Parish Cllr Robinson about the asset register.

BG

**13. DATE OF NEXT MEETING**

The next meeting of the Parish Council is on Wednesday 16<sup>th</sup> January 2019.

**14. CLOSURE OF MEETING**

There being no further business the Chairman thanked the Councillors for their attendance and declared the meeting closed at 9.11 pm.

Signed ..... (Chairman)      date .....