

GREAT WRATTING PARISH COUNCIL

Minutes of Parish Council Annual Meeting

Minutes of the annual meeting of Great Wratting Parish Council held at 7.45 pm on 16th May 2018
at Little Acorns Fostering, Rook Tree Barn, Withersfield Road, Great Wratting, Suffolk

Councillors Present: Gavin Acheson (GA) (Chairman), Dawn Fisk (DF), Tim Hayes (TH)

In Attendance (for part of meeting):

Jane Midwood (JM), St Edmundsbury Borough Councillor

2 members of the public: Beverley Griffin and Neil Curtis, pending their co-option onto the Council.

Richard Bowler, Clerk

The meeting was opened at 7.51 p.m.

(7.52 p.m. Borough Cllr Midwood joined the meeting)

1. **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

- a) Cllr Diana Curtis was elected Chairman^(prop DF, 2nd TH) (in her absence).
- b) As Cllr Curtis was not at the meeting her signing of the Acceptance of Office was deferred.
- c) Cllr Gavin Acheson was elected Vice-Chairman^(prop TH, 2nd DF)
- d) Cllr Acheson signed the Acceptance of Office.

2. **PUBLIC FORUM (15 MINUTES)**

None

3. **ACCEPTANCE OF APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Curtis and Cllr Martin.

4. **TO RECEIVE RESIGNATION OF CLLR STEVEN ROBINSON**

Cllr Robinson's resignation from the Parish Council was received. It was agreed that he should be given a gift as a token of thanks from the Parish Council for the work he had done as a Councillor.

5. **APPLICATIONS FOR CO-OPTION TO THE PARISH COUNCIL**

It was agreed that Beverley Jean Griffin's application for co-option should be received^(prop GA, 2nd TH)
It was agreed that Neil Joseph Frank Curtis's application for co-option should be received^(prop DF, 2nd GA)
Cllrs Griffin and Curtis were welcomed as new members of the Parish Council.

6. **ANNUAL BUSINESS**

a) **Review Standing Orders and Financial Regulations**

Clerk to circulate Standing Orders and Financial Regulations for next meeting.

Clerk

b) **Annual risk assessment/maintenance inspection**

Clerk to ascertain rules on risk assessment.

Clerk

c) **To set the dates, times and place of ordinary meetings of the full Council for the year ahead**

Clerk to circulate proposed dates; to be discussed at next meeting.

Clerk

7. **LOCAL AUTHORITY REPORTS**

a) **Suffolk County Council**

There was no report from County Cllr Evans.

b) **St Edmundsbury Borough Council**

- JM said there were planning issues affecting Withersfield Ward (which includes Great Wratting). She recommended that Great Wratting and Little Wratting should work together.

Signed (Chairman) Date

- Some of her Locality Budget was still available for village projects; the Village Fete Committee may apply for support.

(8.23 p.m. JM left the meeting)

8. TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST

None.

This item is to be higher on the agenda in future.

9. TO APPROVE AND SIGN THE MINUTES OF PREVIOUS MEETINGS

a) To approve the minutes of the meeting on 21 March 2018

The minutes of the meeting held on 21st March 2018 were approved.

10. THE GREAT WRATTING PARISH WEBSITE

Cllr Fisk reminded Councillors that she would like them to give her brief biographies which she could put on the website.

All

11. VILLAGE LINK

Cllr D Curtis will be asked to add the new Councillors' details.

DC

12. PLANNING APPLICATIONS

a) Clerk to report on any planning applications received.

None

b) Previous planning applications

- i) DC/18/0335/HH
The Old Post Office, The Street, Great Wrating CB9 7HQ
Replacement of boundary fence and gate
Applicant: Mr John Mayhew
Borough Council decision: Approved
Noted
- ii) DC/17/2501/FUL
Land east of Waterfields. School Road, Great Wrating
House
applicant: Mr Mathew Hoare
Borough Council decision: Refused, appeal decision awaited.
Noted

13. HIGHWAYS

a) To consider re-assigning responsibility for VAS equipment

GA will ask ex-Councillor Robinson whether he would be prepared to continue in the role of VAS co-ordinator.

GA

14. LITTER PICK

Discussion deferred to the Annual Parish Meeting

15. FINANCE

a) To receive the financial report from the RFO including bank balances

AGREED that the Clerk should circulate month-end financial reports prior to meetings.

Clerk

b) To consider Great Wrating Village Fete Committee's request for a £300 donation

AGREED that the donation should be paid. (Cllrs Fisk, N Curtis and Hayes declared an interest.)

c) To receive and approve payments since last meeting and authorise any cheques for signature

The following payments were approved:

Signed (Chairman) Date

	payee	details	amount
i	SALC	Annual subscription 2018-19	£135.45
ii	Great Wrattling Village Fete Committee	Donation for Village Fete 2018	£300.00
iii	Richard Bowler	Clerk's salary (Mar 2018)	£164.80
iv	Richard Bowler	Clerk's salary (Apr 2018)	£178.57

d) **To receive an update on the AGAR**

Clerk reported that meeting with Internal Auditor had not yet taken place.

16. MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

a) **To consider registering the Red Lion pub in Great Wrattling as an Asset of Community Value.**

AGREED that TH will complete an application form on behalf of the Parish Council.

TH

b) **Arrangements for Annual Parish Meeting, Wed 23rd May 2018**

AGREED that DF will manage the refreshments. The Clerk has booked the Parish Room.

DF

c) **Parish & Town Forum, Bury Town Football Club, Thursday 29th May 2018**

AGREED that the Parish Council would not be represented.

d) **Suffolk Constabulary invitation to receive Police Connect messages (highlighting crimes, incidents and information of particular interest, e.g. missing people)**

Clerk to register and forward highlights to DF for distribution via e-mail tree.

Clerk

17. ITEMS FOR NEXT MEETING

Clerk to ask SALC how to create a new boundary to include Great Wrattling and Little Wrattling.

Clerk

Tim Barling, Agent to the Thurlow Estate, is to be notified about the persistent use of quad bikes and motor bikes using the track at the end of Moor Pasture Way, sometimes in the early hours.

18. DATE OF NEXT MEETING

The next meeting of the Parish Council is on Wednesday 18th July 2018 (subject to confirmation).

The Annual Parish Meeting is on 23rd May 2018.

19. CLOSURE OF MEETING

There being no further business the Chairman thanked the Councillors for their attendance and declared the meeting closed at 9.19 pm.

Signed (Chairman) Date